

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE PUBLIC MEETING
Draft
Minutes of May 23rd, 2013, Meeting

Members Present: Richard Brown (Chair); Josh Bartlett; Alan Ballard (ABC); Peter Jensen (Planning Board); Jon Tolman (BOS); Bruce Woodruff (Town Planner)

Absent: Heidi Davis (Finance Dir.); Barbara Rando (alt)

Others: Kay Peranelli (School District Business Manager)

The meeting began at 9:00 AM.

Minutes of the prior meeting (May 16th, 2013) were briefly discussed. Richard commented that the future meetings in the minutes were not actually discussed at the meeting and should be moved to the very end with a note the future meeting schedule is for informational purposes only. Alan made a motion to approve the 5/16/2013 minutes as amended. Josh seconded the motion. The motion was approved unanimously.

The Committee reviewed the capital requests from the School District with the District's Business Manager, Kay Peranelli.

Richard suggested that the cost of the planned replacement of the School's Truck and plow in 2016 be increased by \$2,000 (\$30K to \$32K) to absorb probable cost increases as the replacement estimates were based on older quotes that are no longer accurate.

Josh asked Kay to explain why the School still needed a plow and truck if the town was plowing their drives with town equipment and/or contracted plow services. Kay explained that the town contractor plows the major drives but the school uses their truck to plow walkways, cleanup after the contractor and plow other areas the contractor does not. She explained that the school also uses the truck for moving equipment between schools and school facilities.

Richard suggested considering if it might make sense to replace the truck with a obsoleted town truck still in acceptable condition for the lighter work the school might typically use the truck for.

Alan asked how the School's equipment requests might have been different if the Town and School had not agreed to consolidate some service and equipment needs several years back. Kay suggested the School might have had more requests than they currently do (ex. York Rake, Back Hoe, etc.). Kay said the truck is used on a daily basis. It was also noted that during major storms the School staff will take care of plowing the School properties so Town resources can be focused first on off-School services. Kay agreed that prior to several years ago there was a mindset that School and Town needs were separate but that in fact they are not as they are all funded from the same place.

The Committee discussed the nature of the request from the Rec Dept. for funds to do a Rec Building Feasibility Study.

Josh asked to defer discussion of the Rec Dept. requests until a meeting he can be present for (June 13th). Richard asked Bruce to adjust the schedule to accommodate Josh's request.

Peter asked if the Committee would consider adding the Software expenditure back into the spreadsheet since it is a capital expenditure not yet incurred. Richard agreed the item should be added back in.

Bruce discussed revisions on the spreadsheet. The Committee discussed anticipated requests for land purchase and sidewalk study.

Peter made a motion to adjourn the meeting. Jon seconded and the motion was unanimously approved. The meeting was adjourned at 10:05 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee

The following is included for informational purposes only and may change:

Our upcoming meetings schedule is:

- Thursday, May 30th, 2013, 9:00 AM in Town Hall – review Town Hall and DPW requests,
- Thursday, June 13th, 2013, 9:00 AM in Town Hall – review Rec Dept. requests,
- Thursday, June 20th, 2013, 9:00 AM in Town Hall,
- Thursday, June 27th, 2013, 9:00 AM in Town Hall,
- Thursday, July 11th, 2013, 9:00 AM in Town Hall,
- Thursday, July 18th, 2013, 9:00 AM in Town Hall,
- Monday, July 22nd, 2013, 9:00 AM in Town Hall,
- Thursday, August 8th, 2013, 9:00 AM in Town Hall,
- Thursday, August 15th, 2013, 9:00 AM in Town Hall.